



# Parents and Citizens Association 2019 AGM MINUTES

Thursday 20 February 2020  
7.00pm

**Attendees:** Jenni Hagland, Natanya Haggman, Kirsty Tanner, Claire Jolly, Joy Qi, Sarah Hughes, Claire Prichard, Amanda Collin, Amanda Scammell, Petra Kremer, Bridget Yorston, Ed Yorston, Kate Charlesworth, Celia Broadhurst, Layle Carlos, Petra Kremer, Deb West, Eva Heaton, Michelle Brown, Jacqui Saric, Tamsin Birch, Kat McConnell, Rohan Rees, Amanda Shepherd, Sonia Khurmi, Katherine Henry, Monika Crennan, Sarah Woolcott, Christine Fainga'anuku

**Apologies:** Maggie Jackson, Jacqui Macho, Sarah Angus

## General Meeting 2019 Committee

The meeting opened at 1900

1. All new members registered prior to commencement of AGM

## General Meeting closed

### 2019 AGM

The meeting opened at 1913.

Vote to accept Minutes of 2018 AGM

Proposed - Layle Carlos

Second – Petra Kremer

Vote – All in Favour

2019 Presidents Report – Mandy Scammell – see below

2019 Audited Accounts presented for discussion– Sarah Woolcott 2019 Treasurer – see attached

Vote to accept 2019 Audited Financial Accounts

Proposed – Sarah Woolcott

Second – Natanya Haggman

Vote – All in Favour

Vote to appoint 2020 Auditor - Bernadette Gore from "Care Accounting Pty Ltd"

Proposed Sarah Woolcott

Second – Layle Carlos

Vote - All in Favour

Thank you and Flowers from School to P&C outgoing Committee Members – Steve Connelly  
Natanya Haggman, Maggie Jackson and Layle Carlos stepping down.



Thank you from the 2019 Committee to President to say thank you for her amazing commitment and dedication to the role – Amanda Collin

Election of New Executive Committee for 2020, all positions declared vacant. Principal and 2 Deputy Principals acted as returning officers.

1. New Committee elected - **2020 Executive Committee**

- President – Amanda Scammell
- Vice President – Amanda Collin
- Vice President – Christine Fainga'anuku
- Treasurer – Sarah Woolcott
- Secretary – Vacant
- Committee Members – Petra Kremer - HR, Katharine Henry – Canteen, Deb West – Uniform Shop, John McDonald – Mini Mos

**2019 AGM Closed**

**General Meeting 2020 Committee 19:35**

- Welcome – New President Amanda Scammell
- Mini Mos - Great news that we have a Mini-Mos Event Coordinator and 2 new Race Directors
- Giving Back Fund – Please remember to submit your applications by the end of Week5
- Thank you for overwhelming response to call for Class Coordinators. Meeting to be held Friday, February 21 to explain the role

Vote to agree cost of 2020 Membership \$1

Proposed - Mandy Scammell

Second - Petra Kremer

Vote - All in favour

**Principals Report – Steve Connelly**

- Please see full report below
- Issue for families wishing to stay behind after school to play and socialise – this causes issues for After School Care and supervision as school finishes at 3.10 – After School Care provider is paying to use the playground facilities and cannot do so when other children not signed into the After School Care are still on the grounds
- Air Conditioning proposal presented by Jackie Sullivan on behalf of teaching staff. Provided data on heat inside classrooms during 2019/2020 summer and comfort levels when windows closed due to smoke from bushfires. Looking for funding for 10 new units to ensure all classrooms are air conditioned. Cost is approximately \$36,100. ES1, Y1 and Y2 Classrooms.
- Parents asked can we also look at other cooling options?
- Will existing Electrical Supply be able to run the additional air conditioning units?
- P&C Executive Committee will look at this as 2020 School Funding budget was agreed with the School in December 2019, so an additional event or direct fundraising program would need to be planned for this extra amount if it was taken on
- We could use the building fund, providing tax-deductible receipts for donations
- P&C Executive Committee will report back at the next General Meeting

**Next Meeting**

- Thursday Week 9 26 March 9am – All welcome!



- Meeting are in Week 4 and Week 9 Every term

## 2019 Presidents Report – Mandy Scammell

### President's Report 2019

Our goal as a P&C in 2019 was to create a **positive, fun, inclusive culture that communicated clearly** so we were inundated with volunteers for events so we could raise money to benefit our children's education.

#### Thanks to fundraising in 2019 we donated \$161,095 to the School

- **Mini-Mos** allowed us to fund an additional teaching resource to reduce class sizes
- The **two discos, election BBQs and bake sales** allowed us to fund a school Learning Support Officer
- The **Mother's Day Stall** allowed us to give the Easter Bunny Easter eggs and send Year 6 off with a Dinner Dance
- The **Father's Day Stall** allowed us to pay for a School staff Christmas function, as well as milk in the staff room for the year
- **ArtFest** not only gave the children the gift of working with some talented artists but also allowed us to purchase Robotic resources - Blue Bots for Kindergarten, Dash for Year 1 - 2, Lego WeDo for Year 3 - 6
- **The Amazing Colour Challenge** allowed us to buy 54 iPads and finish the year on a colourful high
- And of course we also have profits from the **Canteen and Uniform shop** that allowed us to landscape the new playground and cover some operational costs

#### In addition to what was agreed to the school's 2019 wish list we donated a further \$15,181;

- The Wishing Tree allowed us to purchase new shade structures, one for the new playground and one for Kindy line up, so the children weren't exposed to the hot sun

#### With the 'change' left over, from our operations we decided as a community to reinvest some of that back into our school's very own ideas so we have;

- A Giving Back Fund that has in 2019 funded
  - o Stage 3's business idea to make and sell Keep Cups



- o A kitchen garden in 2020

**We needed 1,343 volunteers last year, so thank you to all those who contributed their time and effort.**

The biggest thanks must go to the members of the 2019 P&C Executive.

The Office Bearers;

Our two vice Presidents - Nat Haggman, Amanda Collin

Our Secretary - Layle Carlos,

Our Treasurer & Uniform Exc.- Sarah Woolcott,

As well as our committee;

Communications & Community Engagement Exc. - Christine Fainga'anuku,

Canteen Exc. - Maggie Jackson

Mini-Mos Sponsorship & Marketing Exc.& HR Exc. - Petra Kramer

Mini-Mos Event Coordinator - Monika Crennan.

**You need great people to make a great culture** in a community and the P&C and school are so appreciative you gave as much as you did. Many of us work, some were juggling young children still at home, but we all juggled together and when one person needed a hand we were all there to support each other so things happened and hopefully events, emails, meetings all looked seamless.

I am going to single out the lovely Layle Carlos to personally thank. I think Layle has done every single volunteer role on the P&C and at the school, not because she always wanted to but because there was nobody else and she didn't want things not to go ahead so she stood up. Layle has been such an amazing gift that we've probably gratefully accepted and taken for granted at times but Layle we do sincerely thank you. And remind you not to put your hand up too soon at High School!

I would like to express gratitude to all our P&C General members, thank you for caring and turning up to attend the P&C meetings, most meetings we had over 18 people which was so fortifying to see.

We're grateful to all our 2019 Class Parents, canteen and uniform volunteers, Mother's & Father's leads and volunteers, Disco Mums, BBQ and Bakers, Day Colour Run volunteers and Mini-Mos team core team and volunteers. And thank you to all those who have already volunteered in 2020.



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## MOSMAN PUBLIC SCHOOL P&C ASSOCIATION

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We're very fortunate to have our fantastic employees. In our Canteen in 2019 we had the very welcoming and efficient Managers – Jacqui Macho and Michelle Banks and their Assistants Evie Aldred and Hitomi Cooper . We were one of the first school canteens to be accredited a Health School so another thank you to Maggie Jackson and the ladies for putting in all the extra hours to make that happen.

Evie and Hitomi have stepped back and we welcome Claire Reed and Maricel Vincent into the Assistant roles in 2020.

Then in our Uniform shop in 2019 from week 2 we had the very organised Kate Gutteridge take over and is now running the uniform shop in 2020.

And finally, Steve - our school Principal – thank you for your support, counsel, wisdom and wit, it's been very appreciated. To the DP's Kerry, Nadia and Vanessa, the lovely office ladies, Tony and the wonderful teaching staff at our fabulous school - thank you for all you do to make our school great.

This time last year, I'd only been to two P&C meetings and when I was nominated, my first thought was "No I'm way too busy" but then I thought what sort of parent am I, if my children's school's motto is "Accept the challenge" and I don't?

I'm glad I did. And I'd encourage you to also "Accept the challenge" in 2020 and get involved.

Thank you.



**Principal's Report- Term 1 Week 1, 2020**  
**~ Thursday February 20 ~**

**WELCOME:**

**STUDENTS:**

- 2020 classes named in recognition of the UN International Year of Plant [Health]
- Week 1 holding plan worked extremely well. Year 2 classes restructured.
- Health care plans under way – return ASAP to Donna Hammond in the office.
- Crossing supervisor approved. Recruitment currently under way [weekly reminder email]

**STAFF:**

- Luisa Fraser & Anna Rees pregnant – Term 2 departure
- Erica Dreverman returning next week
- Jessica Green starting week 6
- Sam Lloyd to take up LaST role with Amanda Daffas

**BUILDING / GROUNDS:**

- Demountable being removed
- **Electronic signs** corner of Belmont & Myahgah + relocation [**repeated item**]:
  - o DA [\$1400] approved in principle by council,
  - o awaiting final sign-off by council panel on 18/12/19 following the council-demanded traffic report [\$1800].
  - o now awaiting traffic control plan for crane to lift it in to place – [\$\$\$]
- **Security fence** [**repeated item**]:
  - o almost complete – some defects to be rectified
  - o signs for all gates currently in design
- **Myahgah Adventure Playground** [general landscaping & equipment] [**repeated item**]:
  - o additional rubber installed to extend fall zones.
  - o awaiting a replacement part due to breakage.
- **Toilets** [**repeated item**]:
  - o Belmont – upgrade approved, awaiting funding
  - o Myahgah - SINSW advised in 2019 that once roof problem is fixed, internals will follow.
    - Belmont & Myahgah - both toilet blocks have been on the nomination list for at least 2 years
  - o Letters of complaint will be forwarded on to SINSW by Principal.
- **Solar energy project** [**repeated item**]:
  - o grant for additional funding was successful



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## MOSMAN PUBLIC SCHOOL P&C ASSOCIATION

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- school's [P&C's] ½ of the cost raised,
- DoE sustainability unit has approved & taken our [P&C] money
- SINSW agenda for Term 4 2019 as a priority.
- Tender closed 10/2/20 – awaiting advice of the tender winner
- **BASC [Before & After School Care] – repeated item**
  - 5 day service now operating
  - Numbers increasing
  - Council planning to pull out of service ASAP

### **GENERAL:**

- New wellbeing initiatives in 2020 to add to practices already in place. Jackie Sullivan & Lizzie Meys spearheading.
- Wellbeing week next week – for staff too
- Respect and dignity charter attached
- Easter Egg for students – bunny to be organised